

# AMITY GLOBAL INSTITUTE

## MODULE SYLLABUS

Course	Preparatory Course for Association of Chartered Certified Accountants (ACCA) Examination
Module Title	Accountant in Business (AB)
Module Syllabus No. (if any)	-
Content	<p>Providing a thorough introduction to the foundations of effective management, this paper will help you understand the contemporary business environment and its influence on the operation of accountants and organisations. It also sheds light on the accountant's role within this structure, demonstrating how they can contribute to the development of an effective and ethical organisation.</p> <ul style="list-style-type: none"> <li>• Business organisation structure, governance, and management</li> <li>• Key environmental influences and constraints on business and accounting</li> <li>• History and role of accounting in business</li> <li>• Specific functions of accounting and internal financial control</li> <li>• Leading and managing individuals and teams</li> <li>• Recruiting and developing effective employees</li> </ul>
No. of Teaching Hours	24 hours
Teaching Methods	Lectures, tutorials, case-studies analysis, research journals and group discussion
Assessment Methods and Weightages	See Assessment Regulations of ACCA
Skills for Maximising Learning Outcomes	Reading and Research
Dates of Examinations, Major Assessments and Assignments	Please refer ACCA website ( <a href="http://www.accaglobal.com/">http://www.accaglobal.com/</a> )
Recommended Text	ACCA's Approved learning materials.
Additional Reference Texts (if any)	-
Additional Remarks (if any)	

No.	Learning Outcomes/Aims
1	To understand accounting & business
2	Understand the purpose and types of businesses and how they interact with key stakeholders and the external environment
3	Understand business organisation structure, functions, and the role of corporate governance
4	Recognise the function of accountancy and audit in communicating, reporting and assuring financial information and in effective financial control and compliance.
5	Recognise the principles of authority and leadership and how teams and individuals are recruited, managed, motivated and developed
6	Understand the importance of personal effectiveness as the basis for effective team.
7	Understand the importance of organisational behaviour.
8	Recognise that all aspects of business and finance should be conducted in a manner which complies with and is in the spirit of accepted professional ethics and professional values.

Note: All Information provided to Amity will be kept strictly confidential except for those required under statutory requirements and by government authorities and relevant university partners and accreditation bodies as part of the regulatory or course requirements.